

# WP4 & WP5

WP4: Setting up Beehive Accelerator

WP5: Piloting Beehive Accelerator



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# Scope Workshop

- Finalization of the BEEHIVE Accelerator Framework (BAF)
- Populating the content of the BAF



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# Scope: BEEHIVE Accelerator Operating Manual

- BEEHIVE Accelerator By-Laws
- Operation Guidelines



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# The Framework of the By-Laws: 11 Sections

1. Introduction
2. Vision Mission
3. Purpose
4. Scope
5. Definition of Terms
6. Organizational Structure

7. Infrastructure
8. Programs
9. Network Connections
10. Operations
11. Post Evaluation



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# Section 1 & 2: INTRODUCTION & Vision Mission

## Introduction

- BEEHIVE Project
- BEEHIVE Accelerator

## Vision Mission

- Vision
- Mission



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# Section 3 & 4

- Section 3: The Purpose

- Section 4: Scope
  - Coverage
  - Legal Framework (governance and guidelines depending on the university)
  - IP Policy (of the host university)
  - Source of Funds (funding structure, mechanisms)



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# Section 5 and 6

- Section 5: Definition of Terms

- Section 6: Organizational Structure

- Organizational Chart
- Job Descriptions
  - Advisory Board
  - Director
  - Accelerator Manager
  - Mentors
  - Technical Staff
  - Startup Teams



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# Section 7 and 8

- Section 7: Infrastructure
  - Ideal Physical Office (**key considerations: internet connectivity, pantry, furniture, location and proximity to key establishments**)
  - Co-working space and meeting rooms
  - BEEHIVE Workstations
  - MOOC Lab

- Section 8: Programs
  - Curriculum
  - Services
  - Activities
  - Demo Days
  - Other Events



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# SECTION 8: PROGRAMS

## 8.1 Curriculum

- MOOC
- Mentoring and Coaching
- Trainings and Workshops
- Connections
- Certifications

## 8.2 Services

- Business Services
- Legal Services
- Accounting Services
- Design Services
- IP Services

## 8.3 Activities

- Pitching Days
- Demo Days
- Other Events



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# Section 9 & 10

## Section 9: Network Connections

- Mentors
- Advisers/Subject Matter Experts
- Industry Partners
- Investors
- Entrepreneurs

## Section 10: Operations

- Selection
- Acceleration
- Graduation



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# SECTION 10: OPERATIONS

## 10.1 Selection

- Branding and Marketing
- Application Process
- Shortlisting (Pre-Acceleration)

## 10.2 Acceleration

- Deliverables
- Timelines
- Progress Monitoring
- Networking Activities

## 10.3 Graduation

- Clearance
- Debriefing
- Culminating Activity



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# Section 11: Post - Evaluation

- Mentor Evaluation
- Start up
- Staff Evaluation
- Program Evaluation (include budget vs actual)



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# Quality Assurance and Quality Control

We need 8 groups!



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# Group Assignment

- **Group 1**
  - Section 1 and 2
- **Group 2**
  - Section 3 and 4
- **Group 3**
  - Section 5 and 6
- **Group 4**
  - Section 7

- **Group 5**
  - Section 8
- **Group 6**
  - Section 9
- **Group 7**
  - Section 10
- **Group 8**
  - Section 11



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# Quality Assurance and Control

Quality Assurance	Quality Control



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