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BEEHIVE

Erasmus+ Programme, Key Action 2: Capacity Building in Higher Education

**BEEHIVE: Building Entrepreneurial Ecosystems
to Enhance Higher Education Value-Added for Better Graduate Employability**

2nd Project Webinar

MINUTES

Dates: 26 and 30 May 2017

Time: 10:30 CET

Venue: two online sessions at gotomeeting.com

Attendees:

26 May: Christina Armutlieva, Nining Soesilo, Kerry Quinlan, Marina Candi, Anna Zygoura, Petros Rodakinias

30 May: Christina Armutlieva, Nining Soesilo, Roberto Arguelles, Richel Lamadrid, April Gumnad, Delia B. Senoro, Debby Sonita Lubis, Ilaria Reggiani, Sheryl Satorre, Melvin Ninal, Diane Angela D. Eustaquio, Goldy Yancha

1. Project progress

The Benchmarking Tool in WP2 was finalized in early April 2017 and was later circulated among various targeted universities in both Indonesia and the Philippines. In the Philippines, each of the four project partner institutions is in touch with an average of five to seven partner universities and the total number of questionnaires collected in the Philippines is expected to be around or even above 20. In Indonesia, the two partner institutions are also working on collecting the minimum 15 duly filled out questionnaires. All questionnaires shall be collected by mid-June 2017 at the latest so that the partners could start working with and analyzing the data collected at the 2nd partner meeting to take part at the premises of the University of Indonesia in Depok in the second part of July 2017.

In regard with data processing, the partners attending the webinar on 30th May agreed to prepare and use a unified excel sheet that will summarize the data collected from all universities in each of the two targeted Partner Countries. The summary of the data collected will allow the partners to easily draw comparisons and to analyze the information collected concerning each of the questions included in the Benchmarking Tool. The analysis of the data and the elaboration of the two Benchmarking Reports will start in the framework of the *Workshop Towards the Entrepreneurial University* to take place during the 2nd project meeting.



2. Workshop *Towards the Entrepreneurial University*

The three-day workshop will be held during the 2nd project meeting to be hosted by the University of Indonesia. The agenda for the meeting will be circulated to all partners in early June and in addition to the workshop it will include also a project day dedicated to management, quality and dissemination topics and issues. The agenda will be shared with the EU Delegation to Indonesia. During the three-day workshop, project partners will work both together and in groups. The EU partners will split to join the two expert groups working on the Benchmarking Report for the Philippines and for Indonesia. The purpose of the workshop will be to provide opportunities for methodological issues discussion and to allow partners from Europe and Asia to collaborate and work face-to-face.

3. 2nd project partner meeting

The meeting will be held at the premises of the University of Indonesia, which are located in Depok. Due to the heavy traffic between Jakarta and Depok, partners are highly recommended by the meeting organizers to stay and book accommodation in Depok. There are various accommodation options in Depok and list of these will be shortly circulated within the consortium. The project team of the University of Indonesia would gladly help with the accommodation booking and all project partners to attend the meeting are invited to contact the project team of University of Indonesia directly. Furthermore, the host university will organize and take care of meeting practicalities including meals and coffee breaks.

All project partners to travel to Depok shall purchase their tickets and cover their costs of stay by using funds already transferred to their institutional bank accounts. Calculation and reporting of travel costs and costs of stay linked to the participation of the project partners in the 2nd meeting will happen based on the unit costs' principle. Each of the participants in the 2nd project meeting will have to pay for the accommodation directly to the hotel and for the organized meals and coffee breaks directly to the University of Indonesia.

The meeting will start on Monday, 17th July in the morning and will end in the afternoon of 20 July. In this respect partners are expected to arrive to Depok on 16 July and to leave in the evening of 20 July or on 21 July.